Slack is a web-based program that allows you to communicate and interact with members within the same Slack workspace. Slack is available on a web-browser or app on your mobile device.
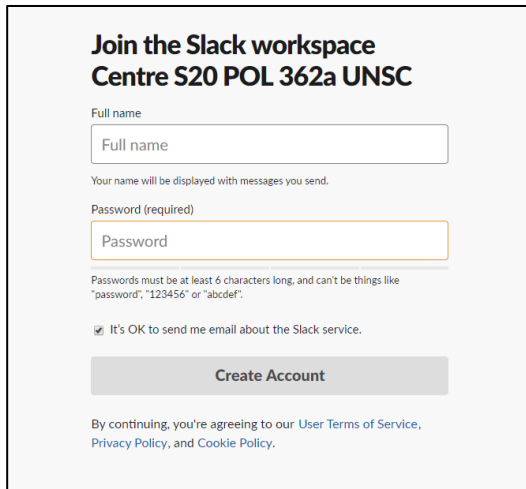
Getting started using Slack

1. You will receive an invitation link from your professor. Click the **Join Now button** *(Image 1)*

Join Centre S20 POL 362b IWC on Slack

petra.hendrickson (petra.hendrickson@centre.edu) has invited you to join the Slack workspace **Centre S20 POL 362b IWC**. Join now to start collaborating!

Join Now

2. A web browser window will open, please **include both your country name and your real name** in the full name field
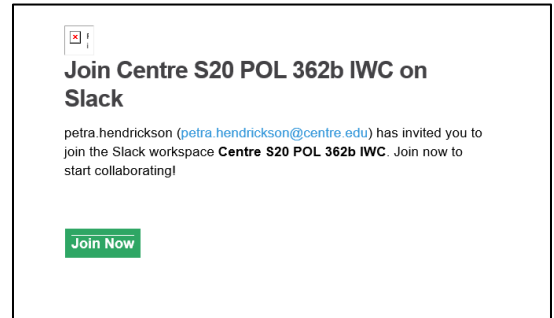
Image 1

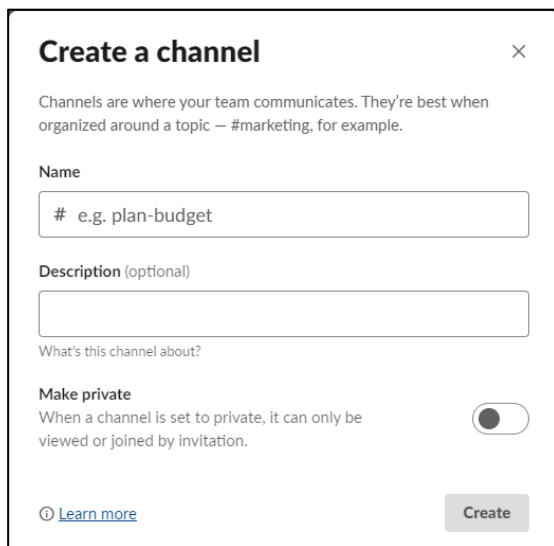3. Create a password and click the **Create Account button** *(Image 2)*

Join the Slack workspace Centre S20 POL 362a UNSC

Full name

Full name

Your name will be displayed with messages you send.

Password (required)

Password

Passwords must be at least 6 characters long, and can't be things like "password", "123456" or "abcdef".

☑ It's OK to send me email about the Slack service.

Create Account

By continuing, you're agreeing to our User Terms of Service, Privacy Policy, and Cookie Policy.
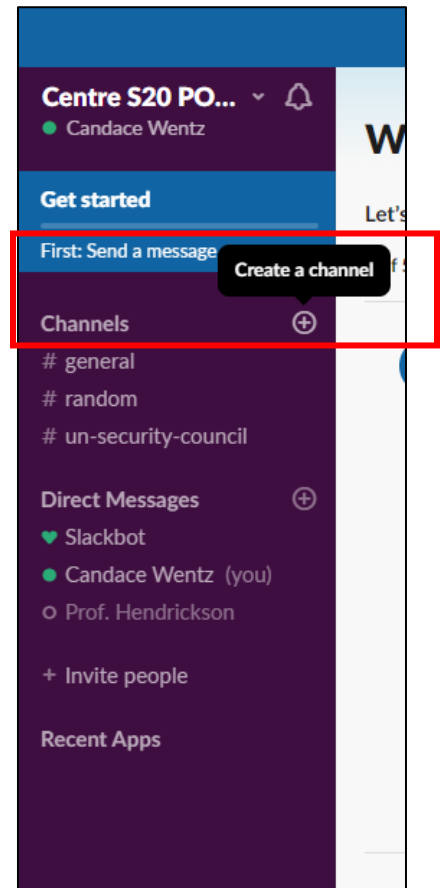
Image 2

Creating a channel to communicate with other members of your class

Before you start communicating with other members of your class, you need to create a separate channel for your group to communicate. A slack channel is where your group can share files, messages, and tools. You can create multiple channels for different topics and invite different members to join different channels.

1. On the left sidebar of the Slack window you will notice a **Channels category** *(Image 3)*

2. Click the **+ sign** and select **Create a channel**

3. N**ame your channel** and add a description *(Image 4)*

4. Then, select if you want your channel to be **private or public**
   - A private channel is where members have to be invited to join the channel
   - A public channel allows anyone within the Slack workspace to view and join

5. Click the **Create button**

Image 3

Image 4

6. You are now ready to add members to your channel. Remember, if you create a private channel, you will need to **add your professor to that channel.**

Direct Messaging

There are two types of direct messaging within Slack.

- Direct messaging is a one-to-one conversation between you and another member of your Slack workspace.

- Group direct messaging is smaller discussions (not within a channel) between you and up to eight other members of your Slack workspace.

Creating a group direct message

1. Click the **+ icon** next to the Direct Message category on the left sidebar

2. **Search for the individuals** and **click their names** to add *(Image 5)*
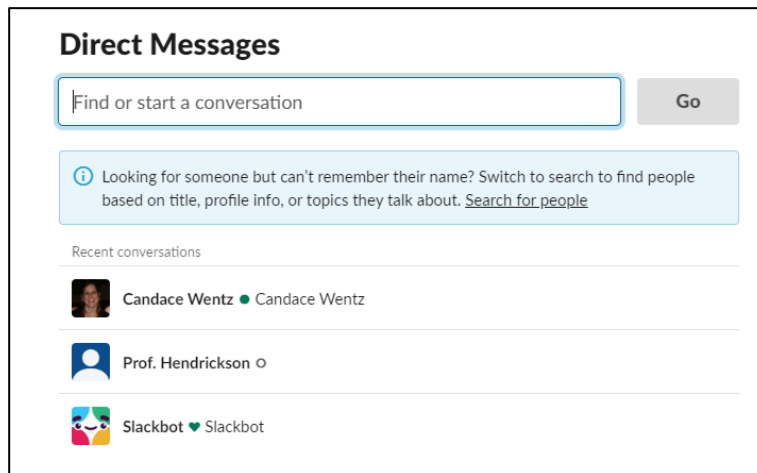
Image 5

3. Click the **Go button**

4. You are now ready to type your message to the group